



Cottage Street School PTO Membership Meeting Minutes from February 6th, 2013

Meeting began at 7:04 p.m. adjourned at 7:53 p.m.
13 members present

Welcome & Introductions

Approved January 3rd, 2013 meeting minutes by voice

Committee updates:

- a) **Seed Sales** was a huge success!! We sold \$1,300 in seeds which generated \$700 for the PTO. We might look at other vendors however this vendor provides high quality seeds.
- b) **P-Bruins – Feb. 10th** (this Sunday) – currently not scheduled to cancel due to the snow storm and if it does they will refund our money. We sold 98 tickets.
- c) **Iron Chef Night** is usually in Feb. but due to conflicts it has been moved to Tuesday 3/12/13.
- d) **Holiday Gift giving/Brick Sales.** We have met the cost of the initial outlay for the brick walk way so now the brick sales are profit for the PTO. We will be selling them at the Fun Fair.
- e) **Broadway Cougars** is underway and the reports so far from the kids is that they are having fun.
- f) **Fun Fair** we are in need of a chili coordinator volunteer. It's not too much work prior to the Fun Fair just coordinating who and how many chili chefs we have. It is a little more time consuming during the Fun Fair.
The Raffle Chairperson asks that if you know an area business that you think would like to donate to the raffle that you first check with the chair person so that the business owner is not harassed by several phone calls.
We have a few teacher suggestions at this time for teacher raffles, Mr. Madden will remind the teachers.
The Room parents have all picked up the Fire retardant back drops for their booths.
- g) **Teacher Appreciation** committee is gearing up to put together another wonderful event. The food was very popular last year. This year we are planning to provide a schedule of the events in advance so that the teachers don't miss out on any of the goodies. Last year we had Breakfast on Monday, Lunch on Wednesday and a TON of CHOCOLATE on Friday. This year we will plan to have a few 4 -5th graders assist delivering items to the classrooms since they know the school very well.



- h) **Spring Book Fair / Art Night – May 1st**. We have \$110 in scholastic dollars. Last year the money went to Mr. Madden and Mr. Zides to use as recognition types of gifts.
- i) **Daffodil Days** fliers go out next week and the orders need to be in by 3/1/13.
- j) **Programming** this Monday Whelan Faulkner (spell?) will be in to present two shows “World of Wonder”.
Crazy Tracie will be in for Kindergarten dance program
Feb 26th the 1st and 4th grade will have Abe Lincoln presentation.
We should think about adding a whole school music assembly with a Chamber Music group

NOTE: When creating fliers for the PTO a few things to keep in mind.
Make sure PTO board and Mr. Madden review it before it is sent out.
Use the PTO logo (see top of page) on all PTO sponsored events.
We can use the School photo copiers to copy any fliers just be mindful of the teacher’s prime coping times, posted on the door.

Principal’s report:
Kevin

- Lockdown practice next week. Should be about 20 minutes
- We are going to try a change to the traffic pattern which will route the traffic through the church parking lot.
- Parents are urged/reminded to practice safe driving techniques around the school
 - No cell phones while dropping off or picking up the kids
 - Stay on the right side of the double yellow line on Cottage St.
 - No idling
 - Be courteous
 - No honking
- Started the CAP program with 1st and 3rd grade parents night
- Spelling Bee team has been formed, looking to go deep into this year’s competition.

Treasurer’s report:

Income:

Box Tops	\$708	First payment
Cougar Gear	\$1,171	Final profit
Photo booth		deposit made
Mainspring	\$104	which will even out
Roller skating	\$656	fantastic event and we even made a little money
Popcorn Friday	\$244	starting to recoup our expenditures

PTO Meets the 1st Thursday of the month at 7:00pm in the Cottage Street School Library
Free Childcare is provided
Contact us at: CSSPTO@gmail.com



Expenses:

B-day books	\$229	to be paid for books
Drama	\$435	going to play writes
Family Nights	\$151	includes P-Bruins tickets
Library Fund		We had money from restricted account set up last year
Programs	\$3,671	for Traveling science, moose hill and crazy Tracie

New Business:

1. **Online Grade book** - Looking at improving the Teacher's online presence through online grade book. We are in negotiations with the teacher's union.
2. **Teacher Special Request** – 3/4/13 at 6pm - 1st grade PJ event in conjunction with read across America and Dr. Seuss. Discussion about making this a PTO line item on our budget since it happens every year. Motion passed to fund this event not to exceed \$125
3. **Green Team** – General discussion about replacing plates in the café with a green substitute.