



## Cottage Street School PTO Membership Meeting Minutes from June 4, 2015

Meeting began at 7:00 p.m., adjourned at 8:10 p.m.  
20 people present

1. **Welcome and Introductions**
2. **Approved May 2015 meeting minutes by voice.**
3. **Treasurer's Report:** Elizabeth reviewed income and expenses, report distributed. We are expected to make \$10-12K income from this school year, which the PTO will gift back to the school.
4. **Committee Updates:**
  - a) **Yearbook:** Yearbooks are expected to be delivered around June 16 and distributed the last week of school. A parent asked whether distribution could take place the week prior for those children who may be starting camp the following week.
  - b) **Ice Cream Social:** Happening June 15 from 6:30-8. Volunteers can sign up via [signupgenius.com](http://signupgenius.com). There will be a lost & found table at the event with all the items found in the PTO closet that members have brought to events throughout the year.
  - c) **Scholarship recipient:** The scholarship committee has selected Sharon High senior Lilly Fawcett to receive the PTO scholarship. She was one of five applicants this year. She will be attending the 5<sup>th</sup> grade graduation and reading the entry letter she wrote to the graduating class.
  - d) **Field Day:** Will take place on June 16. The staff has sent around a sign up for volunteers. K-2 will participate in the morning and grades 3-5 in the afternoon. There will be a dunk tank at this year's festivities. PTO will hand out popsicles in the morning and afternoon.
  - e) **Talent Show:** Planned for June 23. Students should be reminded to bring their own music for their acts.
  - f) **End of the year Donations** (see below)
5. **Principal's Report:**
  - a) There will be a new music program schedule proposal presented at the next school committee meeting to accommodate more instrumental instruction. A final decision will be made regarding next year after that time.



- b) Mr. Madden will keep parents posted on PARCC assessments/parent reports. The test will likely look different next year. There will also only be one testing period, rather than the two we had this year.

#### **6. New Business:**

- a) **Directory for 2015-16:** directory forms will be sent home the week of 6/8, as well as a flyer from the PTO detailing everything we accomplished this academic year.
- b) **End of the year gifts:** the group voted on and approved the following slate of gifts from the \$10-12k income raised during the 2014-15 school year.

**A/V Equipment for the Cafeteria** – install a ceiling mounted projector system in the cafeteria, with all interfacing ports and cables.

**Principal Fund** - specifically for items known but cost unknown at time of meeting i.e. bike racks, music equipment.

**Restricted Savings** - for the Drama Program.

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**Teacher Appreciation-** to support efforts for Teacher Appreciation Week.

The Board acknowledged the departing members of the PTO whose children are graduating from Cottage this year and the meeting was adjourned at 8:10 pm.