



## Cottage Street School PTO Membership Meeting Minutes from December 1, 2016

Meeting began at 7:02p.m., adjourned at 7:35p.m.  
16 people present

1. **Welcome and Introductions**
2. **Approved November 2016 meeting minutes by voice.**
3. **Treasurer's Report:** Elizabeth reviewed income and expenses, report distributed. There was a question about Mabel's Labels and whether that fundraiser is ongoing. Liv is going to send an update to the school community before the holidays.
4. **Committee Updates:**
  - a) **Programs:**  
Kindergarten is set with Yoga and dance with Krazy Tracie. The all school performances are set. Nothing else new since the last meeting.
  - b) **Game night:** Ann did a great job! Game night is sponsored by Gamewright—they send demo games and games for sale. It was well attended. We will have another Game night in the spring during Screen Free week. There were teacher wish lists to get some games for the classrooms.
  - c) **Winter Dance:** The dance is tomorrow night. The # of people pre-registered is exactly the same as last year (214). There will be a 5<sup>th</sup> grade bake sale and 50/50 raffle. They could use more baked goods. They will be selling water, but everyone is encouraged to bring refillable water bottles. Children are to be supervised. It is from 6:30-8:30pm.
  - d) **International Festival:** They have decided to call it "Cultural Festival". Drew Forster has volunteered to make a cute logo for the event. Zainab has joined the chairs to volunteer. The SignUp Genius will be going out soon. Everything is going well with the planning—they are hoping for a lot of participation. It will take place on Thursday, January 19 from 6:30-8:30pm. Liv will post the information on Facebook and the website and Betsy will include in the PTO News. Mr. Madden has been extremely supportive and his help has been greatly appreciated!
5. **Principal's Report:**
  - a) Parent Teacher Conferences went well.



- b) Amy Muldowney started as the new Social Emotional Coach for the district. She is at CSS on Mondays. She is trying to embed Cougar values throughout the day. Ms. Munise introduced her to various classrooms.
- c) Meg spoke about the Community Education project with the photos displayed at the back of the library. Cottage was the first of the three elementary schools to participate in this project.

## 6. New Business

- a) Holiday Breakfast December 22<sup>nd</sup>—Hospitality committee organizes this. Teachers greatly appreciate it. Anybody can sign up to bake, purchase, set up, or clean up at <http://www.signupgenius.com/go/10c094daaae2aa64-cottage1>. The sign up will be included in the PTO News.
- b) Room Parent Guidelines—Linda will send out the guidelines about gift giving for the holidays to all Room Parents.
- c) Holiday Donations—These are gift donations to the CSS PTO Program fund, Library fund, or Playground fund on behalf of a teacher.
- d) Roller Skate January 8—This event will take place at the Carousel rink in Whitman from 5-7pm. Roller blades/skates are included in the cost. The rink is reserved just for Cottage families. Information will go out before the holiday vacation.
- e) Piano—Mrs. Gilman shared that the piano tuner, Richard Poole, indicated that the school piano is on its last leg. He has a Baldwin Hamilton piano that he has refurbished. He will sell it to Cottage for \$1500, which includes his delivering it and removing the old piano. Mrs. Gilman has requested \$750 from FAME (which she has received) and is requesting the other \$750 from PTO. Mrs. Gilman will check the condition of the piano before going ahead with the purchase. Mrs. Gilman's request was approved.
- f) Fun Fair update and vacancies: Café chairs are needed. Also, we need a Raffle co-chair to shadow Wendy, as this will be her last year. We are also seeking someone to shadow the Prize Room chair, as she is not sure if she will be available next year. All of the Fun Fair chairs are getting ready to meet and there will be a Room Parent Meeting in the library for Room Parents of K-4 classrooms on January 9 at 7pm—information will be forthcoming.

Meeting adjourned at 7:35p.m.