



## OPEN VOLUNTEER POSITIONS 2016-2017

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*We are always looking for help at PTO! Below are the areas with the most need for volunteers this year, but there are other areas as well if you don't see something here. Come join us at a PTO meeting, or drop us an email at [cottagepto@gmail.com](mailto:cottagepto@gmail.com).*

### **Fun Fair Volunteers**

Get involved behind the scenes in the biggest CSS PTO fundraiser of the year! We are looking for volunteers to shadow the current chairs for Concessions, Cafe, and Prize Room at Fun Fair. We especially need someone(s) to step up to **run the Fun Fair Café!**

### **Hospitality Committee Co-Chair and Committee Members**

The Hospitality Committee organizes three luncheons for the teachers throughout the year. Volunteers are always need to contribute cooked or bought items for the events. There is also an opportunity to shadow current chair and learn the details of chairing the committee for next year.

### **Playground Chairperson**

In tandem with the physical education staff and administration, review the condition and integrity of the play structure and when necessary, assist in maintaining existing equipment and help with efforts for a new structure.

### **Programs Co-Chairperson**

The Program Committee serves as a liaison between CSS teachers and outside organizations to arrange in-school programs for the students that are curriculum related. The Committee Chair(s) discusses options with the teachers and the principal on both grade-level and all-school presentations, and works directly with local educational resources on planning and scheduling. Program Chair(s) is not required to attend programs, but should plan to attend PTO meetings to give updates, or email the PTO president(s) updates for the monthly meetings.

### **Scholarship Chairperson**

Lead a committee who reviews essays from a graduating Sharon High School senior who attended Cottage and selects one student to receive a PTO Scholarship for college.

### **Yearbook Co-Chair and Volunteers**

Assist in taking pictures during the school day if available and at events throughout the year. Assist in layout in the Spring. Ideally looking for someone to join the chairperson this year in a co-chair role as well.