



Cottage Street School PTO Membership Meeting Minutes from March 1, 2018

Meeting began at 7:04p.m., adjourned at 7:41 p.m.
16 people present

1. Welcome and Introductions

2. Approved February 2018 meeting minutes by voice.

3. Treasurer's Report:

- Aparna reviewed income and expenses, report distributed.
- A question was raised about the playground repainting. Liv explained that there's a separate pot of money for it, in the Principal's discretionary fund. Liv will email the contact about the template for it. Liv explained about the reserve fund, as well as how no money is kept by the PTO at the end of the year. We have new swings, and also the spinner was closed due to children vomiting when being on it.

4. Committee Updates:

a) Broadway Cougars:

- The Broadway Cougars performance is next Thursday, there are 2 daytime performances and one evening performance, and all are welcome to attend. The performance is of Jungle Book Junior.

b) Yearbook:

- There was a plea for Yearbook pictures, to be sent to cottage.yearbook@gmail.com

c) Fun Fair:

- Candice spoke about Fun Fair.
 - The raffle items are due from the room parents.
 - Drop off to Meg is preferable, she works at Community Education.
 - Room parents should also complete the backdrops and reach out to parents to sign up for all sign ups such as café, grade level etc.
 - Drop offs for perishable and non-perishable items outside the office before 3/23.
 - Sign up for cakes will be sent out soon
 - There's a bin for book donations, donations needed before 3/16.



- We need 125 cakes. Store bought or homemade is fine.
- Cougar values, kindness themed cakes would be great.

5. Principal's Report:

- a) Artists in Residence will be at Cottage during the week of the 12th.
- b) MCAS: Science will be online. MCAS starts in Grade 3, and Science is only for Grade 5.

6. New Business:

- a) Cougar Gear:
 - a. Anne updated that the vintage and newer inventory is selling in the Spring.
 - b. We will have a table at Fun Fair, including water bottles.
 - c. Cougar Day is 4/13 and kids are encouraged to wear Cougar Gear.
 - d. Mr. Madden and Ms. Munise wear Cougar Gear on this day.
 - e. Casey suggested we should sell the water bottles with drinks in it, during Fun Fair.
- b) Committee Positions:
 - Liv is stepping down as PTO President. Other board members are evaluating as of now.
 - Beth is stepping down as Popcorn chair as she will not have any more kids in Cottage. Wijen has been starting the popcorn machine every Friday at 7:00 AM. He also does not have any more children at Cottage and will need a replacement.
 - Pretzels, Slush, Face paint, and Glitter: all committee heads are done this year and will need replacements. These are all not difficult positions to handle.
 - Possible new events discussion:
 - Should we retire the coupon book fundraiser?
 - Discussed possible new fundraisers.
 - High schoolkids could come out to help with events such as paint night.
 - Yankee candle fund raising is another idea.
 - Paint night plus printing on T-shirts is another idea. We would need someone to chair this, so the art teacher isn't forced to do it.
 - Liv said that PTO is open to all suggestions, and would love someone to step up and execute the ideas.

Meeting adjourned at 7:41p.m.