



## **Cottage Street School PTO Membership Meeting Minutes from May 3, 2018**

Meeting began at 7:05p.m., adjourned at 7:42p.m.  
13 people present

- 1. Welcome and Introductions**
- 2. Approved April 2018 meeting minutes by voice.**
- 3. Treasurer's Report:** Liv reviewed income and expenses, report distributed.
- 4. Committee Updates:**
  - a) Screen Free Week:** The Bertucci's fundraiser was on Monday. Game Night was on Tuesday and was a great night—there were Gamewright games for demo, sales of games, frozen yogurt and water, and free popcorn. The Book Fair was on Wednesday night. And, a playground meetup tonight. Participants will get Crescent Ridge gift cards, some Cougar Gear will be raffled, and the class with the most participants will get an extra recess. Thanks to Sandra and Allison for organizing the week!
  - b) Book Fair:** Since the Art Show was rescheduled, Book Fair did not coincide with the Art Show this year. There were also fewer volunteers to help Leandra. Nonetheless, it was a big success! We discussed that perhaps there is e-mail oversaturation at this point in the year, which may be the reason for fewer volunteers.
  - c) Playground:** Ann is working with Mr. D to see what materials we have in order to freshen up the painting on the playground. She will then work to enlist volunteers.
  - d) Scholarship:** There are 8 applicants, but one application was several days late, so 7 are being considered. There were 8 reviewers, but one had to recuse herself as she was able to figure out who several of the applicants were. The rankings are due tomorrow. They will submit the winner to the High School counselor. The winner will be invited to speak at the 5<sup>th</sup> grade graduation ceremony on June 20<sup>th</sup>.
- 5. Principal's Report:**
  - a)** MCAS math starts next week.
  - b)** The staff is starting with class placement for next year.
  - c)** Everyone is busy with end of the year activities.



- d) Superintendent's Strategic Plan for the district has everyone looking at the district 5 years from now as if that is the present time. The Superintendent will be seeking feedback from the community at large to come up with three main goals and a one year action plan.

## 6. New Business

- a) Teacher Appreciation Week May 7-11  
Breakfast (M), Flower Day (T), Luncheon (W), Supply Day (Th) & Treats (F)—volunteers are needed
- b) Mother's Day Plant Sale, May 11—Volunteers needed to set up and sell plants--\$1/plant—everyone gets at least one plant, even if they don't have money—Liv and Irina will determine whether there will be a plant limit. It is a very sweet event.
- c) School Committee election, May 15—We are providing a handout with a blurb and contact information for each of the candidates. As a PTO, we are not supporting any particular candidate, just sharing the information.
- d) Ice Cream Social, June 6—Even though this event is not until June, it is before our last PTO Meeting is currently scheduled (the meeting will be rescheduled as it conflicts with the 4<sup>th</sup> & 5<sup>th</sup> grade Spring concert). The Ice Cream Social is from 6:30-8:30pm in the gym with free ice cream and toppings. Weather permitting, kids usually play on the playground. It is a fun end of the year gathering.
- e) Open Committee Positions: Room Parent Coordinator, Popcorn, Fun Fair Committees (Raffles, Café, Pretzels/Slush)—still looking to fill these positions
- f) Bricks—The walkway has engraved bricks, which make a great end of the year gift for teachers, families, or students. They are \$75 or \$90, depending upon the location of the brick. Flyers will be coming home next week.
- g) Board Nominations—We nominated the following slate: Aparna Padmaja and Ann Keitner as Co-Treasurers and Colleen Durno as Secretary. In June, we will vote on the nominations and nominate Emily Hollenbeck as President, as she will not have a child at Cottage until September.
- h) Cougar Gear—Someone asked what Cougar Gear is available for year end gifts. She will get in touch with Anne Yu to find out what inventory is available.

Meeting adjourned at 7:42p.m.