



Cottage Street School PTO Membership Meeting Minutes from September 5, 2019

Meeting began at 7:05 pm and adjourned at 7:50 pm
40 people present

1. Welcome and Introductions

2. Treasurer's Report

Discussed the draft budget for the 2019/2020 school year

3. Principle's Report

Mr Madden welcomed new families to Cottage and discussed how the redistricting had affected student numbers at Cottage Street School, student numbers reduced. He also called for parents to look at the many volunteering opportunities through school and the PTO. Emails from the Principle should reduce after the back to school rush and return to about one email per week. Mr Madden also introduced Caitrin O'Rourke the new Assistant Principle and Special Education Coordinator.

4. Volunteer Opportunities

- a) **Book Fair** - Wendy McCullen discussed ways for parents to volunteer for the upcoming Book Fairs being held on the 18 and 19 of September. Wendy is also looking for a co-chair to shadow her over the next year to look at taking the book fair forward.
- b) **Back to School Cookout** - Wendy McCullen is also looking for volunteers to help with the cookout being held on September 22 from 12 to 2.
- c) **Room Parents** - Melissa Frazier is looking for room parents for classes in all grades.
- d) **Mainspring** - this is the 2nd year that Mainspring has been running at Cottage Street - volunteers are needed for shopping, packing and driving.
- e) **Box Tops** - Box tops have changed to digital - you need to download an app and scan your receipts for the box tops to be counted towards the school.
- f) **Diversity** - Linda Cvecka introduced all of the programming that the Diversity Committee run including the Cottage Cultural Festival, which is being held on the 26th of January, Chines Dragon Parade, Black History Month and potentially 2 new events the Hispanic Cultural Festival and a speaker.
- g) **Popcorn Friday** - there is always a need for volunteers to help with making popcorn for the school.

- h) Fun Fair** – this is our biggest fundraiser of the year so please consider offering your help for any of the areas at the Fun Fair.
- i) Broadway Cougars** – volunteers are always needed for the production in the spring.

5. Any Other Business

- a) It was requested that the PTO look at conflicts with other meetings (especially other PTO meetings – tonight’s meeting was at the same time as the High School PTO)
- b) Could the PTO post the agenda and financials on the website.

6. Next Meeting

Thursday October 3 7-8pm

Guest Speaker Superintendent Dr Greer